

Information for AFRC Applicants for IFCI (Pilot), IFCII (Flight Surgeon), IFCIIU(RPA), & "MFS-Only" Examination

Updated
7 February 2024

ADAF and ANG scheduling processes differ from AFRC. **The information in this guide supersedes any other conflicting guidance for AFRC applicants. Please read this full guide (both pages).** Additional information is available on [USAFSAM's page](#). For "MFS-

Only" applicants, read the [information here](#). Recruiters must provide an applicant's documentation to AFRC/RS via AFRISS, which will be provided to AFRC/SG after an administrative review. Currently serving personnel should have their Reserve Medical Unit send documents to our organizational inbox at afrc.sgo.physicalstandards@us.af.mil.

Therequired documents for scheduling a full Initial Flying Class (IFC) physical for Pilot/RPA or Flight Surgeon applicants are:

- 1. A memo fromthesponsoring unit** requesting the examination. Memo cannot be signed by a recruiter. Unsponsored applicants will not be scheduled. No specific format is required, but please include whether the applicant is prior service, and if so, the last branch/component affiliation.
- 2. The [Personal Data Form](#)** (last updated 22 Dec 2023- Attached). Please ensure civilian emails are up to date.
- 3. A MEPS physical or other initial accession physical, or a previously approved IFC.** These physicals are nearly always documented on a DD 2808 & DD 2807-1, or rarely on an SF 88 & SF 93, or DODMERB, or other forms. If none of these documents are available, the most recent PHA is acceptable instead, **with** a memo explaining the non-availability.
- 4. A new [DD2807-1](#)** (Attached **(within 3 months), with only pages 1-2 completed (page 3 left blank)**). This form accounts for any changes in medical status from the time of the previous physical, so processing can promptly begin on the first day of examination with this paperwork already completed and reviewed. Do not sign.
 - For any "yes" responses, please include specific information about the condition, dates, and diagnosis (if known). Please be truthful--if the applicant answered "yes" to any medical conditions on a previous military questionnaire, the applicant must answer "yes" to those same questions this time, as well as any new medical findings. All medical records, both electronic and physical, will be reviewed by MFS staff. Incongruences on the DD 2807-1 (answering "yes" before but "no" now, or the medical record shows a history that wasn't disclosed) will delay processing.
- 5. [Reserve Checklist](#)** (attached). This is a AFR-Specific form to ensure all requirements are attached.
- 6. [Tattoo-Scar Location Form](#)** (attached). This form is included in the member's exam for Certification.
- 7. History of Corneal Refractive Surgery (e.g., LASIK or PRK)** will require **additional Optometry documentation** (Attached)
- 8. If the applicant has any history of ADD or ADHD, motion sickness, sleepwalking, bedwetting, kidney stone, asthma, head injury or loss of consciousness, headaches, or allergies,** will require additional clinical documentation.

PLEASE NOTE: DD2870, Covid Shot, Covid Screening are no longer needed for Scheduling packages.

Questions? E-mail afrc.sgo.physicalstandards@us.af.mil or call 478-222-9072 / DSN 472-9072

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For Pilot/RPA applicants who already completed and IFCI or IFCIIU at an Active Duty MTF, and "pending successful completion of MFS," aka "MFS-Only," the only documents required are the Personal Data Form and a memo from the sponsoring unit requesting the examination. No specific format is required, but please include whether the applicant is prior service, and if so, the last branch/component affiliation. AFRC/SG will review the approved physical in our electronic database and may request additional documents.

Do not submit documents directly to MFS or contact USAFSAM unless directed to do so. AFRC/SG will schedule the examination, and notify the applicant and the Recruiter or sponsor of the date. For a sponsored candidate or a current service member, the gaining unit should generate the travel orders. For an unsponsored candidate, coordinate with the Recruiter for travel arrangements. **Requested examination dates should be at least 45 days in advance, and cannot be within 30 days.**

Soft contact lenses cannot be worn 30 days prior to the appointment, and hard contact lenses cannot be worn 90 days prior to the appointment. If the applicant has glasses, start wearing them now instead of contacts. Do not wear contacts to the exam.

If possible, all documents should be combined into a single PDF file, with the file name as the initial of last name and last 4 digits of SSN (e.g. "R6543.pdf" or "J8521.pdf"). The subject line of the e-mail requesting scheduling should be "Last Name, Flying Class ## request" (e.g., "Smith, Flying Class I Request"). We recommend providing preferred MFS date in the body of the e-mail or any potential scheduling barriers the applicant may have. If the exam is approved, it is valid for 48 months, so applicants can schedule the physical very far in advance of any administrative deadlines or board dates. As board dates approach, we will receive more requests and availability will decrease. As demand varies through the year, we may not have any openings for 45+ days.

For IFC applicants, specific reporting instructions will be provided to you based on your appointment date. **Certification of your physical is typically completed 2 weeks after your examination in most cases. If MFS determines you require a waiver, final certification may take 1-3 additional weeks.** All examinations required for the waiver will be accomplished during your time at MFS and you should not need to remain or return to WPAFB.

For MFS-Only applicants, you should arrive on Tuesday, be evaluated on Wednesday, and depart Wednesday night (2100 or later) or Thursday. Lodging is booked for you by MFS, however you should call the lodging office 72 hours before you arrive to verify your reservation (937-257-3451 or 937-257-5442). Clearance (documented via SF 600) is completed the same day.

If applying for a Pilot position, you must also [register with the FAA](#). The confirmation number is only valid for 60 days, so you may want to wait to register until your exam is scheduled. This step is not required for scheduling your exam, but must be done before you leave WPAFB, so doing it before you arrive will avoid administrative delays. If you have completed an FAA exam (any class) within the past 36 months, it is still valid and you would not need to complete this step.

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